

Foothill Christian School  
**Summer 2023**  
**Private Music Lesson Policies and Procedures**

Please read this document for important information and instructions. *All lessons are in person on the FCS campus.*

**Instructor Assignments**

New students will be assigned a lesson teacher based on the instrument selected. You will receive a **welcome email** from your assigned lesson teacher when he/she is ready to start scheduling summer lesson times.

**Lesson Time Selection**

Lessons are 30 minutes long. Each session includes four (4) lessons which **must be scheduled prior to the first day of the session start date**. *Lesson time selection is first-come, first-served in order of registration.*

**Vacation Policy**

If you know in advance that you will be absent during one of your scheduled lessons, make sure to **notify the lesson teacher before the start of the session** in order to select a different time for that lesson. All absences after the session has begun will fall under the Student Cancellation Policy (see below).

**Student Cancellation Policy**

During summer session, there is **no rescheduling missed lessons (i.e. makeup lessons) after the first day of the session for any reason**. If you need to cancel any of your scheduled lessons, please notify your teacher before the lesson start time. In lieu of receiving an in-person lesson, here are the alternative options:

- You may request to attend the lesson online via Zoom at the scheduled time.
- You may request an email from the teacher to the student explaining assignments for the week (asynchronous lesson).
- You may elect to forfeit the lesson.

*NOTE: If the teacher is not notified in writing before the start time of the lesson, the lesson is automatically forfeited.*

**Teacher Cancellation Policy**

If the teacher is ill or otherwise unable to teach, lessons may be held on Zoom the same day and time as scheduled. If the teacher or student are unable to accommodate lessons via Zoom, the teacher will offer to reschedule the lesson.

**Arriving for Lessons**

Your lesson teacher will let you know the specific location and instructions for arriving to lessons. If your student will already be on the FCS campus in day camp, please let the teacher know to pickup/drop off from childcare.

**Instrument Rental**

FCS has **limited violins, violas, and cellos** available for rental. Students who do not currently have instruments may pay for a school rental instrument upon registration. *Instruments will be distributed at the first lesson.*

**Home Practice**

Practicing at home is required! The length of practice time depends on their playing level - please ask your lesson teacher for specific recommendations.

*Please email [aknight@foothillchristian.org](mailto:aknight@foothillchristian.org) with any additional questions. We look forward to the first lesson!*