



FOOTHILL CHRISTIAN PRESCHOOL

FINANCIAL AGREEMENT CONTRACT 2021-2022

ENROLLMENT FEES

New Student Registration Fee (Non-refundable)	\$275
Yearly Re-Registration Fee (Non-refundable)	\$200
Summer Registration Fee (Non-refundable)	\$120
Late Payment Fee <i>tuition due on the 1st and late after the 5th of the month</i>	\$50

Half Day Monthly Tuition Plan	8:00 AM – 12:00 PM	Baseline Campus		
	<u>2 Days (T/TH)</u>	<u>3 Days (MWF)</u>	<u>5 Days (M-F)</u>	
2 & 3 year olds (6-1 ratio)	\$364	\$480	\$651	
2 & 3 year olds Not Potty Trained	\$398	\$556	\$764	
3, 4 & 5 year olds (12-1 ratio)	\$318	\$441	\$626	

Our facility closes promptly at 12:00 PM (No exceptions.) \$1.00 per minute after 12:15 PM.

Full Day Monthly Tuition Plan	8:30 AM – 3:00 PM	Route 66 Campus		
	<u>2 Days (T/TH)</u>	<u>3 Days (MWF)</u>	<u>5 Days (M-F)</u>	
2 & 3 year olds (6-1 ratio)	\$442	\$634	\$861	
2 & 3 year olds Not Potty Trained	\$472	\$698	\$974	
3, 4 & 5 year olds (12-1 ratio)	\$393	\$576	\$818	

We allow 1/2 hour for drop off and 15 minutes for pick up. If you need care before 8:00 AM and/or care after 3:15 PM you will need the extended day plan. (No exceptions.) \$1.00 per minute after 3:15 PM.

Extended Day Monthly Tuition Plan	6:30 AM – 5:30 PM	Route 66 Campus		
	<u>2 Days (T/TH)</u>	<u>3 Days (MWF)</u>	<u>5 Days (M-F)</u>	
2 & 3 year olds (6-1 ratio)	\$480	\$686	\$926	
2 & 3 year olds Not Potty Trained	\$522	\$741	\$1,042	
3, 4 & 5 year olds (12-1 ratio)	\$432	\$629	\$882	

Before 8:00 AM and/or after 3:15 PM is considered extended day. (No exceptions.) \$1.00 per minute after 5:30PM.

All payments are processed via Brightwheel. There is no service fee for a bank transfer. When using a debit or credit payment you will incur a 2.9% service fee. (Subject to change)

I have read and fully understand the Financial Agreement of Foothill Christian Preschool and will abide by the terms of the agreement. I will be responsible to meet my financial obligation to the preschool. I understand that the monthly payments are due the 1st of each month. A late fee is applied after the 5th of every month. A copy of this signed financial agreement may be given upon request.

I understand there is a two-week notice when withdrawing or changing schedule for my child. Please Initial _____

Signature of Parent #1

Signature of Parent #2

Child's Name

Date

The Most Frequently Asked Questions Regarding Financial Policies and Admission Procedures

1. *When is tuition due?*

Tuition is due by the 1st of the month and is late if paid after the 5th. A late charge of **\$50.00** will be assessed on the unpaid balance of an account after the 5th of each month. If tuition is not paid by the 20th of the current month, your child may not return until paid in full. A parent will be asked to withdraw the child from school if payment is late on a consistent basis. Unpaid balances will be subject to collections.

2. *What happens if I pick up my child late?*

Please make every effort to be on time. If you are on the half day plan you will be charged \$1.00 per minute after 12:15 PM, and the same applies for our full day after 3:15pm and extended day after 5:30pm plans.

3. *Are there tuition reductions if my child is sick or on vacation?*

We will be unable to issue credit for illness or any other type of absence. The only credit given will be vacation credit that has been earned. Vacation credit is offered to students that attend 5 days per week only. After you have had your child enrolled in preschool for 1 year (12 months) in the 5 day program you qualify for one-week vacation credit. When your child has been enrolled for two years in the 5 day program, you then qualify for two weeks. Every subsequent year remains at two weeks vacation credit and must be taken in the summer. Vacation credit is not available for our 2 & 3 day per week students.

4. *If it is necessary to withdraw my child from school how much notice does the school need?*

Our policy requires that a two-week notification be submitted in writing when withdrawing your child. Families who fail to notify the office will be charged for the two weeks. Once withdrawn, families who decide to come back the same year must pay a new re-registration fee.

5. *What is your policy regarding checks returned for non-sufficient funds (NSF)?*

If a check or bank transfer is insufficient, there is a **\$50.00** fee on all NSF transactions.

6. *When my 2 year old child is potty trained when is the extra fee eliminated?*

Your child must be trained fully and in underwear for one month without accidents.

7. *Why do you charge more for a 2 year old or young 3 year old class?*

The ratio in these classes is six children to one adult. In our older classrooms, the ratio is twelve children to one adult.

8. *How much will the cost be for an extra day?*

An extra day is only available if prior arrangements have been made and there is room for your child. The extra cost is \$54.00 per day for the extended day plan, \$49.00 for the full day plan, and \$43.00 for the half-day plan.

9. *Are there discounts for additional siblings?*

There are no discounts for additional children. Tuition rates are set on a per pupil cost, so there is no discount for siblings who attend the school or preschool.

10. *Do I receive a receipt after every payment?*

You can access and download your monthly receipts and even your annual tax summary directly from your Brightwheel account on the web. You can log into your account and follow these steps to access: 1. Navigate to the payment tab on your account on the web. 2. Click: SELECT AN ACTION, then EXPORT SUMMARY next to the posted transactions table in their billing account. 3. Select a date range to download your summary. 4. Click the purple EXPORT button, and summary will download in your browser. A copy will also be sent to your email address.

11. *Can I buy hot lunch on an occasional basis?*

Yes. Hot lunch is available for \$5.00 when ordered in advance online. Paying the same day is \$6.00 and an emergency lunch without advance payment is \$7.00. Make lunch checks payable to Hope Italian Catering. To pay online go to: www.myschoolaccount.com to register. See office for student ID#. (Rates subject to change.)

12. *How much does it cost if a full day student needs extended care for one day?*

The cost is \$22.00 per day.